

SECTION 1: ENTRY DETAILS

Centre name: _____

Session (please circle): Spring Summer Winter

SECTION 2: TEACHER DETAILS

Teacher name: _____

CANDIDATE DETAILS

Surname: _____

Forename(s): _____

Gender (please circle): Female Male

DOB (DD/MM/YY): _____

Do you have specific needs (please circle): Yes No
Please contact us if you have answered yes.

Ethnicity code (see chart p.3): _____

CONTACT DETAILS : TEACHER / CANDIDATE

Please fill in the correct mailing address.

Name: _____

Address: _____

Tel (day): _____

Tel (eve): _____

Email: _____

Have any of these details changed since your previous entry?
Circle if applicable:

Name Address Tel (day) Tel (eve) Email

SECTION 3: DECLARATION

I agree to abide by the LCM Examinations Regulations, as detailed in the current syllabus.

Signature: _____ Date: _____

General Notes

1. Please complete all sections clearly in black capitals
2. Music Theatre candidates should use the Music diplomas entry form.
3. There are no lower age limits for performing or thesis diplomas. Teaching diploma candidates must have attained the following ages by the date of entry: DiplCM 16yrs, ALCM 17yrs, LLCM 18yrs. A copy of the birth certificate or other proof must be attached the entry form for Teaching diplomas.
4. Please consult the syllabus for details of pre-requisite requirements. Other qualifications may be approved upon written application to the Chief Examiner. A copy of the pre-requisite qualification must be attached.

Section 1: Entry Details

1. Please indicate your *preferred* exam centre. Details are available on our website, or from the LCM Examinations office. Please refer to the list of diploma centres on page 4 of this form.

Section 2: Teacher / Candidate Details

1. Please complete in full. All correspondence about the examination will be sent to this address.
2. Date of birth and ethnicity details are for statistical purposes only, and are not passed on to the examiner.

Section 4: Examination Details

1. Please tick the appropriate examination, and indicate the subject if applicable.

Section 5: Entry Requirements

1. Please ensure this section is completed, and proof of pre-requisites is attached where applicable. (Photocopies are preferable.)

Submitting the Form

1. Send this form, with payment to the representative of the chosen examination centre, to arrive on or before the closing date for entry.
2. If you have any specific needs, a letter giving details and requests for any special requirements (e.g. enlarged sight reading), together with supporting documentation, must be attached.
3. Any timetabling requests (e.g. 'prefer mornings' or 'prefer weekdays') must be made at the time of entry. LCM and representatives will take note of the information given; however, no guarantees can be made that all wishes will be met.
4. **Late entries** will be accepted up to 7 days after the closing date with an additional **Late Entry Fee**.

SECTION 4: EXAMINATION DETAILS

Subject (please tick)	Level	Diploma	Section	Tick level	Fee
<input type="radio"/> Speech & Drama	DipLCM	Performance	Complete		
		Teaching	Complete		
	ALCM	Performance	Complete		
			Essay only		
			Practical only		
		Teaching	Complete		
			Essay only		
			Practical only		
	LLCM	Performance	Complete		
			Essay only		
			Practical only		
		Teaching	Complete		
			Essay only		
			Practical only		
FLCM	Performance	Complete			
FLCM	Thesis	Complete			
<input type="radio"/> Acting <input type="radio"/> Verse Speaking <input type="radio"/> Reading Aloud <input type="radio"/> Spoken English in Religion <input type="radio"/> Public Speaking <input type="radio"/> Personal & Professional Communication	DipLCM	Performance	Complete		
	ALCM	Performance	Complete		
			Essay only		
			Practical only		
	LLCM	Performance	Complete		
			Essay only		
			Practical only		

Late fee: (for entries submitted 7 days after the closing date)	
Total PAID:	

Pre-requisite Qualifications:

Speech & Drama Performance diplomas	
Level:	Candidates must hold:
DipLCM	Grade 8 in Speech & Drama or Acting
ALCM	Grade 8 in Speech & Drama or Acting
LLCM	ALCM or ALCM TD in same subject
FLCM	LLCM or LLCM TD in same subject

Speech & Drama Teaching diplomas	
Level:	Candidates must hold:
DipLCM	Grade 8 in any Drama & Communication subject and proof of age (min. 16yrs)
ALCM	DipLCM or grade 8 Speech & Drama and proof of age (min. 17yrs)
LLCM	ALCM Teaching in Speech & Drama and proof of age (min. 18yrs)

Acting diplomas	
Level:	Candidates must hold:
DipLCM	Grade 8 in Speech & Drama or Acting
ALCM	Grade 8 in Speech & Drama or Acting
LLCM	ALCM or ALCM TD in same subject

Public Speaking diplomas	
Level:	Candidates must hold:
DipLCM	Grade 8 in Oral Communication
ALCM	Grade 8 in Oral Communication
LLCM	ALCM or ALCM TD in same subject

Verse Speaking, Reading Aloud, Spoken English in Religion and Personal & Professional Communication diplomas	
Level:	Candidates must hold:
DipLCM	Grade 8 in same subject
ALCM	Grade 8 in same subject
LLCM	ALCM or ALCM TD in same subject

Please enclose proof of the relevant pre-requisite qualification with your entry.

Please do not send original documents.

Ethnic origin classifications		
<u>White</u>	<u>Asian or Asian British</u>	<u>Chinese or other ethnic groups</u>
01 British	08 Indian	15 Chinese
02 Irish	09 Pakistani	16 Other
03 Other white background	10 Bangladesh	
	11 Other Asian background	17 Prefer not to say
<u>Mixed</u>	<u>Black or Black British</u>	
04 White & black Caribbean	12 Caribbean	
05 White & black African	13 African	
06 White & Asian	14 Other black background	
07 Other mixed background		

Late Entries		
Standard entries	Accepted until closing date	Fee paid: published fee (as listed on p.2)
Late entries	Accepted until one week after the closing date	Fee paid: published fee plus late fee

There are no late fees for entries made online at eric.uwl.ac.uk

LCM Examinations
University of West London
St Mary's Road
Ealing
London W5 5RF
 **+44 (0)20 8231 2364**
lcm.exams@uwl.ac.uk
uwl.ac.uk/lcmexams

LCME Regional Asia office
Lui Events Pte Ltd
57 Mohd Sultan Road
#03-05 Sultan-Link, The Tokyo Suite
Singapore 238997
 **+65 6622 5868**
info@lui.com.sg