

**CLOSING DATES
FOR PRACTICAL AND WRITTEN EXAMINATIONS 2023****SUBJECTS :- SPOKEN ENGLISH , SPEECH & DRAMA, EFFECTIVE SPEAKING, ORAL COMMUNICATION
PIANO, ELECTRONIC KEYBOARD, VIOLIN, RECORDER, SINGING**

<u>CLOSING DATES</u>	<u>DATES OF EXAMS - PRACTICAL EXAMS</u>
DECEMBER 21 ST 2022	FEBRUARY 1 ST - 10 TH
JANUARY 31 ST 2023	MARCH 1 ST - 10 TH
FEBRUARY 28 TH 2023	APRIL 1 ST - 10 TH
MARCH 31 ST 2023	MAY 1 ST - 12 TH
APRIL 30 TH 2023 MAY 31 ST 2023	JUNE } 24 TH JUNE - 7 TH JULY JULY }
JUNE 30 TH 2023 JULY 31 ST 2023	AUGUST } 19 TH AUGUST - 8 TH SEPTEMBER SEPTEMBER }
AUGUST 31 ST 2023	OCTOBER 1 ST - 6 TH / 25 TH - 31 ST
SEPTEMBER 30 TH 2023	NOVEMBER 1 ST - 30 TH
OCTOBER 31 ST 2023	DECEMBER 1 ST - 20 TH

SUBJECTS :- WRITTEN ENGLISH, GENERAL ENGLISH, THEORY OF MUSIC

<u>CLOSING DATES</u>	<u>DATES OF EXAMS - WRITTEN EXAMS</u>
FEBRUARY 8 TH 2023	1 st or 2 nd Sunday in April 2023 Written English, Theory of Music
JULY 31 ST 2023	1 st or 2 nd Sunday in October 2023 Written English, General English, Theory of Music

**SUBJECTS :- CERTIFICATE OF ACHIEVEMENT - PARALLEL TO GRADE 11 SCHOOL SYLLABUS
WESTERN MUSIC (Theory & Listening Test) AND ENGLISH LANGUAGE**

<u>CLOSING DATES</u>	<u>DATES OF EXAMS - WRITTEN EXAMS</u>
FEBRUARY 8 TH 2023	Examination will be held closer to the G. C. E. O/L Examination.

LATE ENTRIES

LATE ENTRIES WILL BE ACCEPTED FREE OF CHARGE FOR ONE WEEK AFTER CLOSING DATE.

LATE ENTRY FEE OF HALF THE ENTRY FEE WILL BE CHARGED FOR ENTRIES RECEIVED DURING THE SECOND WEEK AFTER THE CLOSING DATE.

ENTRIES RECEIVED FROM THE FOURTH WEEK AFTER THE CLOSING DATE WILL BE SCHEDULED FOR THE NEXT SESSION.

PLEASE NOTE THE ABOVE WILL BE STRICTLY ENFORCED.

CHANGES IN ENTRIES

ENTRY TO A DIFFERENT GRADE AFTER ENTRIES ARE RECEIVED WILL BE ON PAYMENT OF DIFFERENCE IN FEE.

CHANGE OF DATE OR RE ENTRY WILL BE HALF PAYMENT OF THE ENTRY FEE.(PLS SUBMIT THE RE-ENTRY FORM TOGETHER WITH THE ADMISSION SLIP)

PROCEDURE TO APPLY FOR AN EXAMINATION

THESE INSTRUCTIONS SHOULD BE READ CAREFULLY. PLEASE CONFORM TO THE FOLLOWING.

Online Entries accepted - www.iimsd.com click 'Registration'

SUBMISSION OF EXAMINATION ENTRIES

1. The entry forms could be collected or requested by post or could be photocopied from the attached entry forms on the following pages.

page 27 & 28 - IIMSD Graded Examination Entry Form

page 29 to 32 - IIMSD Diploma Examination Entry Form

2. Complete the entry form fully and correctly.

Note : The name to be spelt correctly in **BLOCK CAPITALS** with correct Date of Birth.

(One name commonly used & surname.)

If the Date of Birth is not entered He/She will not be considered for a prize.

3. Please note if a candidate is entered for two Exams of **DIFFERENT SUBJECTS**, (Eg. **THEORY OF MUSIC & WRITTEN ENGLISH/GENERAL ENGLISH**) the whole time duration of the papers will be given to work the papers.

Candidates entered for **TWO Exams** of **SAME SUBJECTS**, (Eg. **TWO DIFFERENT GRADES**) the time duration of the higher grade will be given to answer the papers.

PLEASE NOTE - ONLY THE WRITTEN ENGLISH, BEGINNER AND PRE-INTRODUCTORY PAPER WILL BE READ.

The students who are taking these examinations are as young as 3 to 5 years, who are unable to read the questions. To encourage such candidates, this option is available which the invigilator reads aloud the questions.

4. Examination fees are payable as follows.

- Cash payment could be made & receipt obtained
- Pay by cheque in favour of the
'International Institute of Music, Speech & Drama (Pvt) Ltd.'

- Pay online or deposit to the following banks; .

Sampath Bank - Kollupitiya Branch - A/C 0134-1000-1297

Commercial Bank - Kollupitiya Branch - A/C 1108127601

****Please ensure that the date of deposit is mentioned in all online banking receipts**

Deposits should be In favour of the *'International Institute of Music, Speech & Drama (Pvt) Ltd.'* and the bank slip to be posted/email to the office with the entry forms.

5. Submission of Entry Forms -
Handover, email or post the duly completed entry forms including the cover page with Teacher's details together with the fees (cash/ cheques / bank deposit slips) to the Office Manager Examinations.
6. Identity Card : Kindly produce the Postal / National ID / Passport or Photograph attested by a JP / Principal of School / Attorney at Law or Clergy at the Examinations.
7. For correction of name or re-issue of an admission notification a fee of Rs. 500/- will be charged.
8. Examination Results : Certificates are sent by post/courier together with the results.

PURCHASING OF EXAMINATION PAPERS & BOOKS

If you need to purchase any Examination books - (Written English past-paper books, Poem Anthology, Structure book, Word book) please feel free to contact us anytime. Please send us the books order via Email/WhatsApp and we will reply you with the order value.

Payments to:

A/C Name : International Institute of Music, Speech & Drama (Pvt) Ltd.

A/C No. : 0134-1000-1297

Bank : Sampath Bank, Kollupitiya branch

You can make the payment and email the receipt to us on iimsd_ferdi@yahoo.com or WhatsApp on 0777251513 giving your address and phone number so that we can courier it to you. Kindly pay the courier charges and collect your books.

OFFICE ADDRESS

NO : No: 62, Lauries Road, Colombo 4.

TEL : 011 2375853 / 4513969

FAX : 011 2375853

E-MAIL : iimsd_ferdi@yahoo.com

WORKING HOURS: WEEK DAYS 9.00 am - 4.30 pm