

Date Submitted :-.....

## SECTION 1: ENTRY DETAILS

Centre name: \_\_\_\_\_

Session (please circle): Spring / Summer / Winter

## SECTION 2: TEACHER DETAILS

Teacher name: \_\_\_\_\_

### CANDIDATE DETAILS

Surname: \_\_\_\_\_

Forename(s): \_\_\_\_\_

Gender (please circle): Female / Male

DOB (DD/MM/YY): \_\_\_\_\_

Do you have specific needs (please circle): Yes / No  
Please contact us if you have answered yes.

Ethnicity code (see chart p.3): \_\_\_\_\_

### CONTACT DETAILS : TEACHER / CANDIDATE

Please fill in the correct mailing address.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel (day): \_\_\_\_\_

Tel (eve): \_\_\_\_\_

Email: \_\_\_\_\_

Have any of these details changed since your previous entry? Circle if applicable:

Name    Address    Tel (Day)    Tel (Eve)    Email

## SECTION 3: DECLARATION

I agree to abide by the LCM Examinations Regulations, as detailed in the current syllabus.

Singature ..... Date.....

## OFFICE USE ONLY

Receipt No:-.....

Amount :-.....

Date :-.....

## General Notes

1. Please complete all sections clearly in block capitals
2. Music Theatre candidates should use the Music diplomas entry form.
3. There are no lower age limits for performing or thesis diplomas. **Teaching diploma candidates must have attained the following ages by the date of entry: DiplLCM 16yrs, ALCM 17yrs, LLCM 18yrs.** A copy of the birth certificate or other proof must be attached the entry form for Teaching diplomas.
4. Please consult the syllabus for details of pre-requisite requirements. Other qualifications may be approved upon written application to the Chief Examiner. **A copy of the pre-requisite qualification must be attached.**

## Section 1: Entry Details

Please indicate your *preferred* exam centre. Details are available on our website, or from the LCM Examinations office.

## Section 2: Teacher / Candidate Details

- Please complete in full. All correspondence about the examination will be sent to this address.
- Date of birth and ethnicity details are for statistical purposes only, and are not passed on to the examiner.

## Section 4: Examination Details

Please tick the appropriate examination, and indicate the subject if applicable.

## Section 5: Entry Requirements

Please ensure this section is completed, and proof of pre-requisites is attached where applicable. (Photocopies are preferable.)

## Submitting the Form

- Send this form, with payment **to the representative of the chosen examination centre**, to arrive on or before the closing date for entry.
- If you have any specific needs, a letter giving details and requests for any special requirements (e.g. enlarged sight reading), together with supporting documentation, must be attached.
- Any timetabling requests (e.g. 'prefer mornings' or 'prefer weekdays') must be made at the time of entry. LCM and representatives will take note of the information given; however, **no guarantees can be made that all wishes will be met.**
- Late entries will be accepted up to 7 days after the closing date with an additional **Late Entry Fee.**

**SECTION 4 : EXAMINATION DETAILS**

Subject (please tick)	Level	Diploma	Section	Tick level	Fee
<input type="radio"/> Speech & Drama	DipLCM	Performance	Complete		
		Teaching	Complete		
	ALCM	Performance	Complete		
			Essay only		
			Practical only		
		Teaching	Complete		
			Essay only		
			Practical only		
	LLCM	Performance	Complete		
			Essay only		
			Practical only		
		Teaching	Complete		
			Essay only		
			Practical only		
FLCM	Performance	Complete			
FLCM	Thesis	Complete			
<input type="radio"/> Acting <input type="radio"/> Verse Speaking <input type="radio"/> Reading Aloud <input type="radio"/> Spoken English in Religion <input type="radio"/> Public Speaking <input type="radio"/> Personal & Professional Communication	DipLCM	Performance	Complete		
	ALCM	Performance	Complete		
			Essay only		
			Practical only		
	LLCM	Performance	Complete		
			Essay only		
			Practical only		
FLCM	Performance	Complete			

**Late fee:**   
(for entries submitted 7 days after the closing date)

**Total PAID:**

## SECTION 5 : ENTRY REQUIREMENTS

### Pre - requisite Qualification :

<b>Speech &amp; Drama Performance diplomas</b>	
<b>Level:</b>	<b>Candidates must hold:</b>
DipLCM	Grade 8 Speech & Drama or Acting
ALCM	Grade 8 Speech & Drama or Acting
LLCM	ALCM or ALCM TD in same subject
FLCM	LLCM or LLCM TD in same subject

<b>Speech &amp; Drama Teaching diplomas</b>	
<b>Level:</b>	<b>Candidates must hold:</b>
DipLCM	Grade 8 in any Drama & Communication subject and proof of age (min. 16 yrs)
ALCM	DipLCM or Grade 8 Speech & Drama and proof of age (min. 17 yrs)
LLCM	ALCM Teaching in Speech & Drama and proof of age (min. 18 yrs)

<b>Acting diplomas</b>	
<b>Level:</b>	<b>Candidates must hold:</b>
DipLCM	Grade 8 Speech & Drama or Acting
ALCM	Grade 8 Speech & Drama or Acting
LLCM	ALCM or ALCM TD in same subject

<b>Public Speaking diplomas</b>	
<b>Level:</b>	<b>Candidates must hold:</b>
DipLCM	Grade 8 Speech & Drama or Acting
ALCM	Grade 8 Speech & Drama or Acting
LLCM	ALCM or ALCM TD in same subject

<b>Verse Speaking, Reading Aloud, Spoken English in Religion and Personal &amp; Professional Communication diplomas</b>	
<b>Level:</b>	<b>Candidates must hold:</b>
DipLCM	Grade 8 Speech & Drama or Acting
ALCM	Grade 8 Speech & Drama or Acting
LLCM	ALCM or ALCM TD in same subject

Please enclose proof of the relevant pre – requisite qualification with your entry.

Please do not send original documents.

### **Late Entries**

<b>Standard entries</b>	Accepted until closing date	Fee paid: published fee
<b>Late entries</b>	Accepted until one week after the closing date	Fee paid: published fee plus late fee